



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DEBRAJ ROY COLLEGE

DEBRAJ ROY COLLEGE CIRCUIT HOUSE ROAD GOLAGHAT-785621

785621

www.drcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Debraj Roy College, one of the premier institutions of higher education in the North Eastern region, more particularly Assam, came into existence in the year 1949 on the eve of Indian Independence. The emergence of this first college in the district of Golaghat in Upper Assam was a testimony of the rising awareness among the natives about the importance of higher education for eastern most periphery of a newly emerging nation. Since inception, the college undertook the missionary zeal of academic excellence and dissemination of education and knowledge among the young generation with a larger vision of contributing to the socio economic development of the region.

Since its inception in 1949, the college was affiliated to the Gauhati University till the year 1961. After the establishment of Dibrugarh University in 1965, the Govt. of Assam, by an Act, brought this college under this University along with other leading colleges of Upper Assam. At present, it can be recognized as a PG college with 13 full-fledged UG departments, one permitted PG department along with BCA and PGDCA programme offering higher studies in Science, Arts and Computer Science along with other other institutional constituencies as well like the IGNOU, Krishna Kanta Handique State Open University (KKSHOU) and Directorate of Open and Distance Learning(DODL), Dibrugarh University to further expand the numbers of beneficiaries of higher education across other parts of the state as well.

The college was duly recognized by UGC when the apex regulatory body acknowledged the college with the coveted entitlement of “College with Potential for Excellence” (CPE) status for two successive terms i.e. 2010 and 2014 under UGC’s 12th plan period. The college was accredited with B++ grade by NAAC in 2003/04 and with A grade in 2011.

Vision

Vision: The emblem of DR College represents an old dictum: Vidya Dadaati Vinayam- that is, ‘knowledge gives humility’. It had been adopted in keeping with the long cherished ideals that essentially characterized the heritage of Indian culture and tradition. Ever since the institution came into existence, the fraternity of D.R. College has been in tune with the human endeavour of cultivating a genuine academic zeal, upholding moral justice and disseminating the values of social justice to the community of the region of Golaghat district and its adjacent areas. The college fraternity has shown strong commitment towards principles of national integration, social justice, secularism, and a democratic way of life the creation of a scientific temperament for finding solutions to the eternal socio -economic and cultural problems in another major thrust.

- Our vision is to make the institution a centre of professional excellence which can serve the society and the nation in a better way in keeping up with the modern and changing needs of time. The institution, therefore, sees to it that the concerned stakeholders like learners, teachers and staff are constantly engaged in serving the perennial urge of the college; that is, summum bonum, the highest good of all and for all.

Mission

Mission: Since its inception in 1949, D. R. College has been subscribing to a humble mission and human endeavour to acquaint the aspiring students of the educationally backward district of Golaghat, Assam, with higher education. With a view to at the desired goal, the college has been adopting various measures in tandem with the aims of achieving academic excellence, transforming the society through dissemination of knowledge and generating scientific temperament in the local community in particular and the region in general.

The mission of the college receives impetus from the affiliating University and it aims at providing liberal education by intermingling both traditional and innovative courses. Curriculum revision is done by the university once in 4 to 5 years. The mechanism of revising the curriculum as well as opening of new academic programmes is devised by the undergraduate board of studies of the university. It consists of the senior teachers of affiliated colleges. Our teacher members in the UG Board offer suggestions about curriculum revision by taking informal feedback from students, alumni and academic peers. However, the college adopts several measures like arrangement of various awareness camps, seminars, workshops etc. to make the students and the society aware of the institution's traditions and value orientation, to abolish prejudices, superstitions etc. and to generate a scientific temperament.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college enjoys sufficient support from the stakeholders and community for enhancing its present potential to achieve the goals of higher education as prescribed under UGC and NAAC guidelines from time to time. It has been duly recognized by the UGC as “College with Potential for Excellence” (CPE) for two successive terms i.e. 2010 and 2014 under the 12th plan period.
- The college inherits a large 16 acre green campus for future growth and there is still enormous scope for infrastructural growth and enrichment of the existing facilities given the flow of funds from government and non-government sources remain unperturbed in the year to come.
- The commitment of the faculty is visible in every sphere of the teaching learning process and there is a sustained mechanism of close collaboration between the students and teachers for bringing about effective implementation of the prescribed programmes on an elaborate ICT enabled platform for carrying out the activities.
- The outreach programmes of the college have been highly successful because of the robust mechanism of support system and the college enjoys a great convergence of curriculum and activities for attaining its communitarian goals.
- The college has in campus facilities for distance mode courses from other institutions IGNOU, KKSHOU and Distance and Open Learning programmes of the affiliating university and thus enjoys expanded academic reach in the community.

Institutional Weakness

- The college still suffers from inadequate number of teachers against the increasing number of students seeking admission in the college. It leads to an unhealthy teacher-student ratio in all kinds of teaching learning activities.
- The college receives meagre funds from non-government sources and the lack of fund sources often hampers the implementation of activities affecting desired outcomes.
- The college still functions with the primary base of an under graduate college and only one PG

department in the Life Sciences do not cater well to the needs of achieving higher academic goals of the community.

- The college has an in house accommodation for Central Library in the administrative building of the college. The slow pace of construction of the government monitored independent library adds to challenges of this inadequate facility for accommodation of the huge number of learners in the college.

Institutional Opportunity

- With the unveiling of the NEP ambitions by the government, the college can now introduce more Add-On and Professional skill oriented courses for the benefit of the students.
- The college can fully utilize its sound base of the accomplished outreach programmes and can adopt many community linked extension activities.
- The college can make utilization of its large landscape to establish more infrastructure and facilities to expand its activities.
- The college can take advantage of the communication revolution and enter into collaborative ventures with outside institutions in the near future.

Institutional Challenge

- The college suffers from inadequate funds for augmenting research facilities for students and teachers.
- The college will have to enter into many functional MOUs with other higher educational institutions and research institutions.
- Planning of relevant programmes has been challenging given the sub-urban and rural background of the students at large.
- The introduction of new departments and PG programmes in other subjects as well as creation of new posts of Teachers to meet the required faculty strength prove to be a daunting task for the college in the context of the absence of concurrence of the higher authorities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers options for studies at undergraduate level both in science and humanities and post graduate level in Life Sciences. A total of 16 major programmes of study are now offered by the college across Science and Arts subjects under the CBCS mode of the UGC. Along with conventional subjects and Add on Certificate programmes, the adopted programmes are aimed at integrating the cross cutting issues of Professional Ethics, Gender, Human Values and Environmental Sustainability through both textual and experiential teaching learning process.

The curriculum of study is devised by the affiliating university and in the given context; the college is to implement it. The IQAC of the college gives special emphasis on the implementation of all programmes and course curriculum according to the parameters prepared by the affiliating university. However the college tries to offer some contributions in curriculum design by sending its representatives to the academic council and undergraduate board of studies of the university. The Academic Council of the college analyses and discusses the feedback received from the students on curriculum aspects and necessary and relevant suggestions are

communicated to the Board of Studies of the affiliating University for consideration.

Teaching-learning and Evaluation

The teaching-learning process imparted by the college involves a collaborative approach and it enables the students to effectively participate in the academic activities of the college. Each department of the college institutes in semester examinations and tutorial classes for the students; further remedial and tutorial classes are conducted for both slow learners and the advanced ones identified through the continuous internal evaluation process (CIE). As per the CBCS mode administered by the affiliating university, in semester examinations, student seminars, field surveys and student project works provide the regular assessment methodology of continuous internal evaluation (CIE) for evaluating the attainment of Programme Outcomes (POs) and Course Outcomes (COs) of the students in an annual academic calendar year. The annual performance appraisal of teachers i.e. student's feedback on teachers also helps to a great extent in bridging the gaps in teaching learning process and in effective implementation of the course curriculum to improve the performance of the students.

Research, Innovations and Extension

The faculty members of this college constitute the core of the human resources necessary for the effective delivery of academic curriculum in any educational institution. The committed teachers are often engaged in research works, seminars, workshop etc. At present, 28 teachers of this college are PhD degree holders. The teachers have contributed a lot to the field of research and innovation by contributing research papers to acclaimed national and international journals indexed in databases like UGC care list, Scopus and Web of Sciences. The Research Committee of the college plays an active part in availing research grants on behalf of the teachers and 10 numbers of Minor and 2 Major Research Projects funded by UGC, Department of Biotechnology (DBT) Govt. of India as well as Ministry of Environment and Forest (MOEF) Govt. of India have been duly completed and continued during the period. During the last five years, the college has organized more than 15 National level Seminars, Workshop and Faculty development programmes, to name a few among many other programmes of academic enrichment and enhancement. Moreover, teachers are actively associated with various NGOs and outside organizations and they actively participate in the extension activities through various active cells of the college. The functional MOUs signed with other educational institutions provide major impetus to the eco system of knowledge transfer and dissemination of information among the stakeholders.

Infrastructure and Learning Resources

All the departments have been enriched by their own in house libraries and the 15 nos. of ICT enabled Digital Classrooms and 3 nos. of Digital Conference Rooms altogether provide both the learning resources and physical support to the students. The students of the college utilize a well-furnished canteen for refreshment and a Central Library with more than 38000 texts and references, 56 journals and magazines and 10 newspapers in both national and vernacular language for enhancement of learning process during the college hours. Moreover, each department of the college has its own departmental library which facilitates the students and teachers in their studies.

The college installed a state of the art Bibliophilia Café (online library) with 16 Nos. of computers to promote research activities among the students and teachers; it provides access to more than one lakh digital databases

including journals, texts and other kinds of e- resources. The department of English in the Arts Stream is equipped with a state of the art Language Laboratory with the latest available software of linguistic resource which provides hands on experience to the students. The central Computer hub is equipped with 20 nos. of computers which administers intensive learning to the students. Moreover the college has a full-fledged Computer Science department (permitted) with 40 computer facilities to impart regular classes to the students.

Student Support and Progression

The college has a robust mechanism for student support and recording their academic progression keeping in tune with the objectives of academic curriculum of the college. The college has operated as a catalyst in providing equitable access to the students to government scholarships and grants; around 34 percent of the total students admitted during the last 5 years i.e. a number of 2983 students have so far availed the scholarships and grants during the period. The Information and Career Guidance Cell, departments of languages, and the science departments are specifically engaged in conducting skill building and capacity building programmes in the college in the areas of soft skills, language and communication skills and ICT skills among the students. The Health and Hygiene Cell and the Yoga Centre undertake specific programmes of raising mental health and awareness level among them. As many as 41 percent of the total students admitted during the last 5 years have availed the benefits of Career Counseling Programmes i.e. 1285 students benefited during the period. A total of 62 medals and awards were received by the student participants of the college in the various intercollege, state and national sports and other competitions held in the state and the country. The activities of the Alumni cell and elected Students' Union body form an integral part of

mechanism of student support and progression and they actively leverage the institutional efforts of building and cultivating support bases for students in the college.

Governance, Leadership and Management

The governance of the management is in tune with the larger vision and mission of the institution. The overall administration of the college is marked by outward decentralization whereby the powers and functions of the authority and staff of the college have been clearly allotted to ensure effective delegation of responsibility. The three main constituent units: Administrative (GB), Academic and Finance Committees usually implement decisions arrived at the combined meetings of the Principal's office, Staff and faculty members. The overall administrative, academic and financial activities are subject to review by the Academic council comprising the HoDs of departments, the Principal's office and an Audit Committee to maintain due transparency and accountability in the functioning of the institution. The college has a good track record in financial management and resource mobilization. The budgetary allocation over the last five years reflects the budgetary resources which are required to fulfill the institution's mission, vision and goal.

Over the last five years, the college introduced e-governance in three vital areas: Administration, Finance and Accounts and Student Admission and Support to ensure financial propriety and effective professional ethics for implementation of projects from grants received from the State and Central Governments, UGC, RUSA and other sources. For improving infrastructure of the college, ambitious projects were taken up and executed.

The IQAC strictly adheres to the norms of NAAC and UGC in determining students' academic achievements and general welfare. The apex cell undertook many reformative and suggestive measures to boost research atmosphere and academic environment of the college and a Research Committee too was established in the

college to bring about a convergence between academic interests and infrastructure imperatives of the college.

Institutional Values and Best Practices

The college has received numerous accolades and appreciation from the native community owing to the behemoth institutional values and social responsibilities unveiled by the stakeholders of the institution from time to time. Professional ethics, Gender Equity, Human Values and Environmental Awareness constitute the core components of institutional service towards the community. The college was the first institution in the district to introduce alternative sources of energy procurement and sustenance after the installation of solar panels and solar lights in the campus. The college has naturally ordained facilities of water conservation in the form of water bodies, ponds and fisheries and installed proper facilities for disposal management of solid and liquid wastes inside the campus. The facilities and learning equipment for the specially-abled students installed by the college have enabled the creation of a barrier free environment in the institution. The various cells of the college, particularly NSS, NCC and Women Forum has offered yeoman service to the students and community at large by inculcating socio-cultural awareness and disseminating the ethos of best practices among the students. The college authority always tries to ensure that the larger vision of the institution gets reflected in the institutional practices and the specific missions of the institution remain relevant to the achievement of national socio-economic goals against the backdrop of a relatively backward and disadvantaged frontier society of the nation.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DEBRAJ ROY COLLEGE
Address	DEBRAJ ROY COLLEGE CIRCUIT HOUSE ROAD GOLAGHAT-785621
City	GOLAGHAT
State	Assam
Pin	785621
Website	www.drcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Jayanta Barukial	03774-285607	9435152656	03774-285607	drcollege49@gmail.com
IQAC / CIQA coordinator	Jinku Borkotoky	03774-	9435350974	-	jinku69@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-09-1949

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-09-1949	View Document
12B of UGC	17-03-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	26-11-2013
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	DEBRAJ ROY COLLEGE CIRCUIT HOUSE ROAD GOLAGHAT-785621	Urban	16	12400

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS		88	88
UG	BA,English	36	HS		88	74
UG	BA,Political Science	36	HS		87	87
UG	BA,Economics	36	HS		75	61
UG	BA,History	36	HS		87	83
UG	BA,Education	36	HS		50	50
UG	BA,Philosophy	36	HS		87	71
UG	BSc,Chemistry	36	HS		50	50
UG	BSc,Physics	36	HS		45	35
UG	BSc,Mathematics	36	HS		45	43
UG	BSc,Botany	36	HS		45	43
UG	BSc,Zoology	36	HS		45	44
UG	BSc,Statistics	36	HS		20	11
UG	BCA,Computer Science	36	HS		20	8
PG	MSc,Life Science	24	HS		20	20
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	HS		20	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				22				38			
Recruited	0	0	0	0	16	6	0	22	20	14	0	34
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	2	8	0	10
Yet to Recruit	0				0				4			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				28
Recruited	19	0	0	19
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	10	2	0	12
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	8	3	0	10	7	0	28
M.Phil.	0	0	0	3	0	0	3	2	0	8
PG	0	0	0	5	3	0	7	5	0	20
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	8	0	10
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	356	0	0	0	356
	Female	392	0	0	0	392
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	13	0	0	0	13
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	1	0	0	0	1
	Female	4	0	0	0	4
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	17	18	12	24
	Female	17	9	18	9
	Others	0	0	0	0
ST	Male	39	24	28	36
	Female	23	20	22	37
	Others	0	0	0	0
OBC	Male	65	56	73	81
	Female	51	36	58	55
	Others	0	0	0	0
General	Male	224	295	257	300
	Female	255	271	280	214
	Others	0	0	0	0
Others	Male	5	0	2	4
	Female	4	1	1	1
	Others	0	0	0	0
Total		700	730	751	761

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Keeping in tune with the objective and spirit of New Education Policy 2020, the college has pitched up its traditional system to adopt multidisciplinary approach and allow the students to learn and explore distinct subjects or curriculum from various disciplines. The stakeholders of the college shall ensure that the students follow their passion and own interests in making choice on the right combination of subjects and enable themselves to walk those extra miles to thrive and survive in a competitive world. In addition to the smooth running of the existing CBCS system, the college authority intends to specifically focus on the following aspects: 1. Privilege to Choose: The stakeholders shall be encouraged to</p>
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	<p>raise the existing collaborative teacher-student relationship to a whole new level so that the students get the optimum privilege to learn their favourite subjects and add some value to their knowledge. 2. Discovering real interest: Since most of the under graduate students are naive about their hidden interests initially, the college management intends to induce the online education tools and enable the students to get access to a vast e-content platform to realise the true purpose of their courses. 3. Pragmatism and flexibility: While the students will enjoy enormous freedom regarding choice of subjects, they will also be helped by the experienced admission committee members and faculties to develop a pragmatic attitude in deciding what subjects they will opt for and what could be their possible benefits. 4. Best student learning outcomes: The faculty members are expected to ensure that students do not get lost in a wide variety of subjects and as such, an active monitoring platform by the academic council to analyse periodic progress of the students and undertake remedial measures as and when needed. 5. Introduction of new subjects: In addition to the existing multidisciplinary subjects like Human Rights and Environmental Studies, the college authority shall endeavour to introduce new and relevant subjects like sociology, psychology or other subjects of professional, technical and vocational fields to supplement the traditional courses and to bring about a holistic and purposeful teaching learning system in place.</p>
2. Academic bank of credits (ABC):	<p>The college is well aware of the Academic Bank of Credits (ABC), a new system introduced by the Ministry of Education, Govt. of India via the National Academic Depository platform to ensure students' mobility across higher educational institutions. The Head of the Institution is going to undertake the preparatory steps with the help of the IQAC, Academic Council and other stakeholders to take advantage of the mandatory online centralized system. The college authority plans to execute the registration process on both the learner and institutional levels in due time as and when the NEP 2020 comes into effect.</p>
3. Skill development:	<p>The College has been running three professional skill based courses on Fish and Fishery, NGO Management and Data Entry Operator in the form of</p>

	<p>self- financed Diploma programmes and now plans to supplement the these existing courses with the introduction of new courses like Certificate Courses in Organic Farming, Vermi-Compost, Tea Plantation, Photography, Translation, Communicative English, PG Diploma in Yoga gradually in the forthcoming academic years. Online Platforms: The college is planning to provide extensive orientation to students and stakeholders on online skill based courses promoted by the portals like ‘Bharat Skills’, ‘e-skills India’, ‘NASSCOM’, ‘TCS ion Digital Learning Hub’, ‘Skills build’ to promote an industry driven learning eco-system in the college. The college expects to prepare the students and learners for new job roles with relevant set of skills to take up contemporary tasks in the industry and other sectors.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college has an ingrained atmosphere to inculcate cultural awareness and expression among the students. Traditional arts form a major medium for imparting culture among the stakeholders of the college. Art, in the form of literature, plays, music, documentaries etc. cannot be fully appreciated without language and the local Assamese is fully in vogue in different practices taking place inside the premises of college. The college has already tied up with a Government College, Sirohi in Rajasthan in the year 2019 for cultural exchange under the “Ek Bharat, Shreshtha Bharat” programme of the Government of India. The college also recently formed a cultural forum ‘Somoloy’ to promote practices of indigenous music and art forms among the stakeholders of the college.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The college always gives special emphasis on the implementation of all programmes and course curriculum according to the parameters prepared by the affiliating university. It is ensured that the programmes are integrated with the vision and mission of the institution. The general practice is that the programme outcomes (PO) and the course outcomes (CO) of the in the context of students under the CBCS regime are monitored keeping in view both the syllabi requirements and institutional vision of the college. The Head of the institution engages the faculty members in evaluating the outcomes of the course curriculum and programmes of the college. In the regular meetings held with Academic Council comprising the Heads of the departments and the</p>

	<p>IQAC, Head of the Institution keep the stakeholders updated about the progress of the students. On the basis of the reports, the IQAC, in turn, follows adjustments and improvisations in its strategies to bridge the gap, if any, between the objectives and outcomes of course and programmes. The website committee of the college takes an active role in keeping the college site updated and thus it keeps the stakeholders posted about the progress of the implementation of the programmes along with other academic performance of the students at regular intervals. In view of the NEP requirements of increased emphasis on multidisciplinary programmes, the college now plans to make use of online assessment tools like the master soft online assessment tools to emphasise on the followings: 1. Subject wise assessment reports 2. Assessment wise performance reports 3. CO-PO analysis reports 4. Student wise attainment results 5. Class wise/semester wise progress reports</p>
6. Distance education/online education:	<p>The college is already running Open Distance Learning (ODL) mode under IGNOU, K.K. Handique State Open University (KKSHOU) and Distance and Open Learning (DODL) of Dibrugarh University. All ODL programmes leading to diploma or degrees of adequate standards and quality equivalent to the highest quality programmes run by other HEIs of the country. In tune with the NEP's goal to increase the Gross Enrolment Ratio (GER) by 50 percent in the year 2025, the college not only hiked the total seat capacity of the college by 25 percent in the academic year 2021-21 but also has enrolled more than 5000 learners over the past five years in the distance education programmes like IGNOU, KKHSOU, DODL to provide adequate and equitable access to Higher Education to learners of the disadvantaged groups of the society. The college plans to make extensive use of online education portals like 'Diksha', 'Swayam', 'SwayamPrabha', 'N-PTEL' and 'E-Pathshala' to provide the students access to resources and e-contents across all relevant disciplines and courses available in the domains.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
434	407	378	378	378
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1815	1814	1675	1635	1667
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
399	349	319	319	319

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
492	568	562	580	524

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
56	53	56	55	55

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
48	48	48	48	48

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 45

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
226.5	83.67	164.37	60.27	100.29

4.3

Number of Computers

Response: 152

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process under the CBCS mode. Curriculum design is made by the affiliating University and in the given context; the college cannot play an active role. However the college tries to make some contributions in curriculum design by sending its representatives to the Academic Council and Under Graduate Board and PG Board of the affiliating university. Curriculum revision is done by the affiliating university once in 4 to 5 years. The mechanism of revising the curriculum as well as opening of new academic programmes is devised by the undergraduate and PG board of studies of the affiliating university. It consists of a few senior teachers of affiliated colleges. Our teacher members in the UG Board offer suggestions about curriculum revision by taking informal feedback from students, alumni and academic peers.

Thus the college acts as catalyst in implementing the curriculum of the affiliating university and it aims at providing liberal education by intermingling both traditional and innovative courses along with programmes and certain measures. With a view to arriving at the desired goal of community upliftment, the college has been adopting various measures in tandem with the aims of achieving academic excellence, transforming the society through dissemination of knowledge and generating scientific temperament in the local community in particular and the region in general.]

The college adopts several measures like arrangement of various awareness camps, seminars, workshops etc. to make the students and the society aware of the institution's traditions and value orientation, to abolish prejudices, superstitions etc. and to generate a scientific temperament.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college prepares its academic calendar in accordance with the academic programme of the affiliating university. However the college imparts minor adjustments and gives shape to its own calendar in accordance with the academic schedule of the institution for continuous internal

evaluation (CIE) followed over the years. The college uses its own discretion in administering the internal evaluation process i.e. scheduling of in-semester examinations, field surveys, student seminars, student feedback, vocational guidance, outreach programmes, extension activities and other important college functions. In general, it is strictly ensured by the IQAC that all the CIE parameters of the college are taken into account while devising the annual academic calendar of the institution.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 16

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 10

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	2	3	3

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 4.08

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	79	69	95	102

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Curriculum:

The college follows the regular curriculum of the affiliating university in integrating the issues relevant to Professional Gender Studies constitute an integral part of the syllabi of Arts subjects in UG programme under the CBCS mode. The subject and topics on women studies are taught across all programmes of the Arts stream. Till recently, there was a separate paper named 'Women Studies' in the subject of Political Science under the semester system. In the same way, the curriculum of science stream includes courses involving professional ethics and environmental sustainability. Moreover there are Ability Enhancement courses(AEEC) and Skill Enhancement courses which are commonly administered into the curriculum across all disciplines. The department of Economics offers the following interdisciplinary Skill Enhancement Course (SEC) on Human Rights under the CBCS mode the department of Political Science offers the following interdisciplinary DSE Course (SEC) on Public Opinion and Survey Research. For example, the department of Botany administers a course on SEC in Environmental Science for all the students of Arts and Science. The department of English offers an interdisciplinary Ability Enhancement Compulsory Courses (AEEC) for both the BA and BSc Students under the CBCS mode like AECC 1 : English Communication (Sem 1) AECC 2 : Alternative English (Sem 2) AECC 3 : Environmental Study (Sem 2) The department of Assamese offers the following interdisciplinary Ability Enhancement Compulsory Courses (AEEC) for both the BA and BSc Students under the CBCS mode: AECC : Communicative Assamese (Sem 1)

Institutional Activities:

These regular courses are supplemented by seminars, talks involving experienced resource persons on various women, environment and human rights issues held under the aegis of the NSS, NCC, Students' Activity Cell, Community and Extension Activity cell, Women Forum of the college i.e Prateeti from time to time to keep the students abreast of the recent developments in these most pressing issues of contemporary times. The various cells of the college carry out programmes in major issues:

1. Awareness programmes and field visits to inculcate knowledge on environment
2. Workshops and field trips involving professional ethics

3. Observance of important international and national days to create awareness on environment and human values

4. Administering co-curricular activities to enhance understanding on curriculum courses

5. Intergration of co-curricular and extra curricular activities relevant to major issues of social relevance in the national and regional contexts.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.94

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	5	5	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 11.02**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 200

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** D. Any 1 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100.62

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
906	740	737	700	733

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
906	773	706	706	706

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 57.66

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
226	187	183	193	192

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college adopts regular measures for the identification of slow and advanced learners and undertakes strategies for facilitating the progress of both slow and advanced learners. The common modes of distinguishing between slow and advanced learners include Internal Assessment viz. unit tests, student seminars and personal observations of the mentors.

1. Selective personal care is given to slow learners and further remedial and tutorial classes are conducted for such major students. The mentors undertake personalised counselling in regard of the individual specific problems they face and they are provided regular access to the departmental libraries. They are engaged more in co-curricular activities by the students' activity cell of the college so that they can make up for the moral and learning deficit diagnosed in the teaching learning process.

2. The departmental faculty ensures that the advanced learners pursue more elaborate studies on their subjects with reference texts and related information. A few of them are guided to undertake higher studies in universities and other higher educational institutions. Such students are specially taken care of by the Information and Career guidance Cell of the college and various career counselling workshops conducted by the NIELIT, Dept. of IT, Govt. of India provide the much needed information like skill enhancement prospects and professional career avenues after graduation.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 32.41

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching-learning process imparted by the college involves a collaborative approach and it enables the students to meaningfully participate in the academic activities of the college.

The 15 Nos. of ICT enabled digital classrooms provide the necessary physical support to the students and teachers of all departments to make the learning experience a wholesome experience. The individual departments and cells organize periodic lectures, talks, student seminars, group discussions with the involvement of teachers and invited resource persons to enlighten the students on various subjects and career avenues.

All the departments of Science stream and Education department of the Arts stream are fully equipped with laboratories to orient the students in experiential learning associated with traditional subjects. The various cells of the IQAC like, Student Activity cell and Information and Career Guidance cell provide constant interactive interface with the resource persons as well as relevant aspects of student life to the students.

NCC and NSS cell engage the students in various camps and group assignments outside the campus in community activities ensuring participative experience in extracurricular activities.

The Language departments are equipped with state of the art Language Laboratory involving latest software to enhance language learning activities through hands on experience of the students and ensure their linguistic proficiency for all practical purposes.

The Biotech Hub, Botanical Garden and in-campus Pisciculture facilities provide necessary facilities to the respective students to make their learning experience into a wholesome one.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

The college installed 15 Nos. of ICT enabled classrooms for the individual departments to provide the students with the necessary interactive device and facilitate a digital learning process keeping with the emerging trends of teaching learning process. The individual departments generally enhance their regular classes through occasional use of these classrooms to impart lessons on respective subjects. The departments also conduct departmental seminars as part of the continuous internal evaluation (CIE) to evaluate the understanding and performance of the students.

The college installed a state of the art Bibliophilia Café (online library) with 16 Nos. of computers to promote enhance research activities among the students and teachers. The online

library has an in house facility for accessing more than one lakh journals, digitized learning materials, research documents and other documents available in the public domain. The teachers and students alike have made use of this facility to supplement their research activities and have availed benefits of this large pool of online resource to enhance their academic activities.

The department of English in the Arts Stream is equipped with a state of the art Language Laboratory with the latest available software of linguistic resource which provides hands on experience to the students to learn new skills in language learning and increase their language proficiency keeping with the requirements of contemporary career avenues.

The central Computer hub is equipped with 20 nos. of computers which administers intensive learning to the students. Moreover the college has a full-fledged Computer Science department (permitted) with 40 computer facilities to impart regular classes to the students.

The college installed one digital conference room, 2 nos. of digital conference halls, one each for Science and Arts stream, 1 no. of Video Conferencing facility for special seminarian requirements of the teachers and students of the college.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 30.25

2.3.3.1 Number of mentors

Response: 60

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**Response:** 114.58

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 50.56**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
29	29	30	25	26

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 13.16**2.4.3.1 Total experience of full-time teachers****Response:** 737

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The evaluation process is transparent in character and the college strictly adheres to the guidelines of the affiliating university in administering its continuous internal evaluation (CIE) process in evaluating the progress and performance of students. The in- semester examinations, seminars, field survey constitute important parts of the Internal Assessment mechanism to monitor students as per requirements of the semester and CBCS modes. Faculty members make the students participate actively in the teaching learning process by creating a vibrant atmosphere in the departments.

The college pursues set university guidelines in conducting in semester examinations Home Assignments are a regular feature of the evaluation process which helps in taking stock of the their build up of knowledge in the particular subjects. The assignments administered to the students after every field survey promotes experiential learning among the students.

Student Seminar is a vital part of the internal evaluation process which helps in educating them in interactive sessions and take on reflective discussions among themselves. This helps them in building conceptual clarity around the subjects and topics taught in the classroom.

Almost all the departments of the college undertake field surveys to supplement theoretical knowledge imparted in the college and these surveys help them in building conceptual clarity by making a linkage analysis between theoretical framework and practical experiences.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college has a robust system of grievance redressal mechanism favouring the examination related needs of the students. While the college has a grievance redressal cell for alleviating general

grievances of the students, the examination control centre under the direct charge of the Academic Vice-Principal of the college takes stock of the complaints of the students relating to anomalies and irregularities and maintains sustained contact with the affiliating university to address them.

The individual department takes into consideration all the grievances of the students regarding in- semester examinations and evaluations. It follows a tradition of returning examined answer scripts to students for their perusal and has a practice of providing inputs to the students for further improvisation.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The IQAC of the college gives special emphasis on the implementation of all programmes and course curriculum according to the parameters prepared by the affiliating university. At the same time, the college ensures that the implemented programmes adhere to the vision and mission of the institution. Therefore all the programme outcomes (PO) and the course outcomes (CO) of the college are evaluated keeping in view both the syllabi requirements and institutional vision of the college.

All the stakeholders of the college are engaged by the Head of the institution in evaluating the outcomes of the course curriculum and programmes of the college. The Head of the institution conducts regular meetings with Academic Council comprising the Heads of the departments and keeps the IQAC updated about the progress of the students. The IQAC, in turn, pursues adjustments and improvisations in its strategies to bridge the gap, if any, between the objectives and outcomes of course and programmes.

The IQAC holds an annual induction meeting for the students to familiarize them about the semester as well as CBCS modes to be administered under the UG programmes.

The website committee of the college is communicated about the Course outcomes(CO) and Programme outcomes (PO)at regular intervals. The website of the college keeps the stakeholders posted about the progress of the implementation of the programmes along with other events of the college.

File Description	Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The regular assessment methodology of continuous internal evaluation (CIE) provide the main base for evaluating the attainment of Programme Outcomes (POs) and Course Outcomes (COs) of the students in an annual academic calendar year. The performance of the students in the in-semester examination, class seminars and individual feedbacks of the teachers help each and every department in assessment of programme (PO) and course outcomes (CO). While the end semester examinations are held at the behest of the affiliating university, other forms of CIE are undertaken by the college to follow a policy of continuous and progressive assessment of students and devise remedial measures accordingly keeping in view the diverse spectrum of individual performances of students.

The grade points average secured by the students help in technical evaluation whereas attitudes, orientations and co-curricular aptitudes demonstrated by them help the departments in overall assessment of the students. The student feedback on teachers also helps to a great extent in bridging the gaps in teaching learning process and in effective implementation of the course curriculum to improve the performance of the students. The attainment of programme outcomes are thus judged and evaluated on the basis of the quantitative and qualitative values derived on the overall academic performance of the students as well as academic environment of the college.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years**Response:** 83.53**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
473	518	417	445	416

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
492	568	562	580	524

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.58	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 36.99

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	0	24.74	2.25

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 7.14

3.1.2.1 Number of teachers recognized as research guides

Response: 4

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 64

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	12	11	12	12

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has created an ecosystem aimed at generating initiatives for creation and dissemination of knowledge. It has a traditional environment of dialogue, discussion and deliberation in addition to the conventional teaching learning process. This is facilitated by the devoted faculty members who always express natural affinity to all the academic and non-academic activities of the college. The regular academic interactions in the departments, both the central and online libraries, newly installed equipments and infrastructures as well as the refreshment centre provide the much needed physical support to the college fraternity in sustaining the ecosystem of innovation and knowledge.

The individual teacher members of almost all departments have brought out many research papers in nationally and internationally acclaimed journals and publications indexed in both national and international databases like UGC Care List, Web of Science, Scopus and 14 numbers of research papers have been published during the last 5 years. Besides, the faculty members regularly contribute articles and research papers in locally acclaimed newspapers, journals and other kinds of publications sustaining high readership and visibility among the community.

The Research Committee of the college plays an active part in availing research grants on behalf of the teachers and 18 numbers of Minor and Major Research Projects funded by UGC, Department of Biotechnology (DBT) Govt. of India A, as well as Ministry of Environment and Forest (MOEF)

Govt. of India have been duly completed and submitted during the period.

The college students regularly participate in both the online and offline seminars, workshops, discussions and other forums of regular interface facilitated by the departments and teaching faculty of the college. The Student and Community Activity Cell of the IQAC and NSS Cell play active part in the community development programmes and help the college in organizing frequent community outreach programmes outside the college. These outreach programmes in turn help the college stakeholders in attaining firsthand knowledge and experience, thereby directly contributing to the enhancement of the knowledge based ecosystem of the college.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 14

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	1	3	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.25

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 9

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.04

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
26	10	5	8	8

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.71

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
27	20	7	21	19

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College participated actively in various extension programmes in the last

five years. The IQAC, Student and Community Activity cell, NSS and NCC are regularly engaged in outreach programmes to ensure that the institution remains rooted in the community and aware to the socio-economic problems. Notable among the major assignment that the college undertakes are the various problem areas like environment, health and sanitation and other social issues. The Economics department of the college has adopted villages named Tengani, Shyam Gaon in the home district of Golaghat where the students of the department make visits to enlighten themselves on various issues being faced by the village community.

The NSS of the college is profoundly active in planning, organizing and implementing the outreach programmes. More than hundreds of students have participated till now in the sanitary drives and environmental awareness and the extension programmes carried out by the NSS in and around the college as well as in far flung areas of the district. During the preceding years, 'Swacch Bharat Abhiyan' has been its forte among the outreach drives that the NSS has undertaken to enlighten the community and it has also given the college an opportunity for continuous involvement of the stakeholders in awareness drives of the college.

The college has a Health and Hygiene cell which often undertake in-campus programmes such as Blood Donation and Vaccination Camps, Eye and Health Check up camps as well as talks on Health specific issues in close association with local health practitioners and District Civil Hospital for the benefit of the students and teachers.

During the period of Covid 19 pandemic, the teacher members of the Science Stream extended every possible help to the District administration in supplying Sanitizers and food items to the rural and sub urban population. On their own initiative and funded from the fund of the college, they even prepared bottles of liquid sanitizers for the District administration to be disbursed free of cost among the people.

In keeping with the government directives, the college has also made it mandatory for each and every prospective student belonging to the disadvantaged communities to plant at least one tree sampling in order to secure free admission in the college. Alongside, plantation programmes are occasionally carried out in and around the college in celebration of world environment days and other associated events.

During the Parliamentary and Assembly elections, the teacher members of the college are regularly roped in by the District administration to be a part of the orientation campaigns among the voters

and general public on various facets of the electoral process. A few of the teachers even extend their cooperation as Master Trainers to the District electoral office to achieve electoral awareness campaigns of the district administration.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 34

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	5	9	3	7

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 12.21

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
219	138	245	150	293

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 4

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

So far as academic infrastructure of the college is concerned, two complexes, viz. one for Arts faculty and other for Science faculty, exist to facilitate the smooth running of academic programmes. Both the Arts complex and science complex consist of different buildings for each individual department.

Moreover, the institution is equipped with well furnished classrooms, laboratories, computer laboratories and conference halls. Every department has its own departmental library. Almost all the departments have their own digital classrooms. The Central library is well furnished and accessible to all departments. A new Central library is under construction at an approximate budget of Rs. 3 cr.

Classroom: The institution has 7 nos. of classrooms for conducting general classes and 15 classrooms for major classes in the Arts block. The Science block has individual classrooms for their major classes and 3 big classrooms for general classes. Each department has one digitalized classroom with multimedia facility.

Seminar Hall: There are two Seminar Halls for both the Science block and Arts block and these well equipped seminar halls have 120 nos of seating capacity in each of them for students and participants in programmes. The college has a central conference room with multimedia facility and 70 nos. of seating capacity and another conference room for 30 nos. of seating capacity equipped with video conferencing and digital facility.

Laboratories: The department of Education in the Arts block has a well equipped psychological laboratory. Every Science department has own well equipped physical laboratory with adequate nos. of facilities for their students. Besides that the Arts block has one language lab for one master and 16 clients with five nos of licensed software and computer facilities. The college has also set up a central science lab in the science block with valuable equipments. The institution has a Botanical garden, a Zoological museum and small artificial lakes which provide the students ample opportunity for extracurricular activities.

Computer Facility: The college has one computer laboratories with 30 nos of computers and one bioinformatics computer laboratory with 10 nos of computers in science block. There is one computer laboratory with 20 nos. of computers for general computer course and for general arts stream, two big laboratories with a total of 40 nos. of computers for professional courses and four small laboratories with a total of 40 nos of computers for diploma course in the administrative blocks.

Library: The college has a well equipped central library in administrative block with approximately 38000 books, 56 nos. of Journal & Magazines, 11 nos. of newspapers. Besides that the library subscribed to NList which is provided by Inflibnet Centre, Ahmedabad from where thousands of online books and journals can be accessed. The Library has a reading room section and a reference section for both students and teachers. The library is partially automated with soul 2.0 Limited Edition software and has an in house digital

library with 10 nos. of computers including subscription of e -resources and all other facilities like Xerox, printing, internet browsing etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Cultural activities: Students perform various cultural activities during freshmen social, college foundation day, farewell programme, celebration of national day. The college has all kinds of local musical instruments for performance in respective programmes with its own sound system and the activities largely take place in the central Auditorium and an Open Air Theatre for college functions.

Sports: The college has its own playground for outdoor events like football, cricket and other outdoor games. The college has constructed a new well equipped indoor stadium with facilities for indoor games like Badminton, Table Tennis etc. The college has set up a synthetic volleyball court and an indoor cricket practicing pitch for all seasons. The college has purchases all kinds of equipments for outdoor games like javelin, shotput, high jump, high jump bar with mat, archery kit, cricket kits etc.

Gymnasium: The college has set up a state of the art Gymnasium with the help of UGC CPE grants. Almost all modern equipments for physical work out are open for use to teachers, students and some of the alumni. The gym is run under the supervision of s sports committee of the college.

Yoga: The college has set up a full- fledged Yoga centre with a faculty member as In-Charge and local trainer to train interested students and carry on all yoga related activities on major occasions like International Yoga Day. The activities generally take place in the college auditorium, which are going to be shifted to the indoor stadium in the near future.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**Response:** 46.67**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 21

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 31.84**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
100.28	22.60	90.39	17.42	4.05

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college has a central library where all the records are computerised. The college library is well-

equipped with different types of Reference Books, Text Books, Journals, Periodicals, Magazines, E-books, Old Question Papers, Internet facility and Regional and National Newspapers. The Library has a collection of 38005 nos. of books, 56 nos. of Journal & Magazines, 11 nos. of newspapers. Beside that the library subscribed to N-List which is provided by INFLIBNET Centre, Ahmedabad from where thousands of online books and journals can be accessed. The Library uses SOUL 2.0 (LE) edition of Library Software provided by Infflibnet to automate the library.

Nature of Library Automation : Partial

Version : SOUL 2.0 Limited Edition

Year of Automation : 2011

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 4.54

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3	5.3	4.1	6.3	4

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.03

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 38

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a well entrenched set up for IT and network facilities with Wi-Fi which cater to the regular needs of the administration, libraries as well as departments. The various set ups for network include Jio Fi set up with 20 mb free data for individual use per day, (BSNL), Static IP connection for video conferencing facility in the conference room, BSNL Fiber network for day to day administrative tasks and Jio Fi dongles (2 GB per day) for all departments constitute the core of the network facilities in the college.

The Jio-Fi set up has proved to be of enormous utility because it helps both the students and teachers to enjoy the continuous internet services and they can access various e-contents for academic activities. In addition to the departments, the Bibliophilia Café (online library) provide them with the necessary support in this regard and with updated software, it ensures that abundant e resources are accessible to the students and teachers free of cost

All the departments of the college are equipped with individual digital classrooms with smart board and ICD computer display with regularly updated software to supplement traditional classroom experience and knowledge base of the students.

The IT facilities of the college are regularly updated catering to the needs of the both offline and online examinations. Besides, Wi-Fi facilities have been helpful in conducting online classes and examinations during pandemic periods. Webinars facilitated continuous seminarian activities during the pandemic period.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11.94

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 1.48

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.29	0.64	0.66	1.8	3.11

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well planned routine regarding all classes meant for the students which enable them to access all kinds of physical, academic and support facilities. The college has different committees and cells under IQAC which coordinate and take after such facilities. The college appoints its own technical person for electrical works and sound system and appoints vendors to maintain cleanliness and sanitation in the campus.

Laboratories: Respective laboratories are run under the supervision of Heads of the Departments according to the central routine published by college authority. The central science lab is run under the Teacher-In-charge appointed at by the Principal and he supervises the lab usage and works. The custodian of the language lab is English department and a Teacher In Charge of the lab runs the lab according to plan and programmes.

Library: the library has a library advisory committee consisting of the Principal, and members of the Academic Council and Heads of the Departments of the college. The major responsibilities of the committee are chalking out list of required up-dated books and providing necessary direction to the librarian and employees. The library ensures easy access for the faculty members and students. The Library is open to the teachers & students with user ID cards. Students are issued ID cards for having direct access to the library. There is a surveillance staff to look after the books and materials during college hours.

Sports Complex: There is a sports and gymnasium committee to supervise all the sports facilities in the college premises and gives due importance to proper and sustained utilization of the facilities with the support of the respective college teachers, advisors and students union members.

Computer: All the computer labs are run by Centre for Computer Studies and the respective departments get access to the lab as per routine programme determined by faculty members of the science departments collectively.

Classrooms: All classrooms are allotted according to the central routine of the college. The big sized classrooms are used for organizing student seminars and cultural events with due approval of the Vice Principal (administrative). During the examination period, the examination led by the Vice Principal(academic) supervises the utilization of classrooms as per plan and programme determined by the college authority.

File Description:

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 34.16

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
797	925	404	301	556

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.09

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 31.61

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1772	416	16	311	292

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 9.23

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
42	48	41	56	64

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 107.72

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 530

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 11.34

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
43	30	11	5	7

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
300	184	138	63	69

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 62

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	22	12	10	16

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has an elected body of Students' Union in which portfolios are distributed among the elected representatives in accordance with the mass mandate coming out of an annual students' franchise held in the month of September each year. The Office bearers of the Students' Union body represent a total of 14 Portfolios: President, Vice-President, General Secretary, Asst. General Secretary, Secretaries in Charge of Magazine, Music and Culture, General Sports, Debating and Symposium, Football and Gymnasium, Cricket, Minor Games, Social Service, Common Room and Indoor Games(Boys), Common Room (Girls). As a general norm, each office bearer is put under the supervision of a Teacher-In-Charge for conduct of activities falling under one portfolio and through these 14 portfolios, the Students' Union body actively facilitates student's engagement and representation in various administrative, co-curricular and extra-curricular activities according to established procedures and institutional norms.

- There is an established norm of inducting at least Two Students' Union Representatives in the IQAC Cell, Students' Grievances Cell, RUSA Committee and Electoral Cell for incorporating the students' sentiments, grievances and representing students' voice in these major policy making bodies of the college.
- The Students' Union regularly organised a host of programmes including the primary programmes of College Week, Freshmen Social, Wall Magazine competition annually keeping in tune with the tradition and norms of the college. The Union also ushered in a healthy practice of District and State level Quiz and debating Competitions in the college premises.
- The institutional Students' Magazine 'Debrajian' was published annually till the pandemic period

under the direct charge of the Magazine Secretary of the union which provided an open outlet for expression of their literary and creative skills.

- Under the leadership and supervisory control of the students’ union secretaries in connection with the sporting events taking place in the college premises as well as at intercollege levels of the affiliating university, the college students actively participated attaining some major achievements, bringing many laurels to the college during the last five years.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 694.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	980	846	835	812

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The alumni cell of the college regularly organised day long ‘Parting Social Programmes’ for semester students which are usually presided over by the Head of the Institution. More than hundreds of students participated in the events and were felicitated with certificates for their future.

The cell organised 'Alumni Meet' where hundreds of alumnus participated in the event. The cultural programmes arranged by the past students also enlist the participation of the semester students.

In keeping with the centrally organised alumni meet a few individual departments too organised alumni meet to felicitate the past students of the departments.

The alumni cell was digitalised with online registration form where hundreds of students were registered and list of the alumni were prepared.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

There is a definite and visible procedure of developing the perspective institutional plan and governance model in tune with the vision and mission of the college. The college authority and management primarily depend upon some major inputs and outputs to chalk out plan for a given academic calendar year. Performance of the students and staff in academic, co-curricular and extra – curricular fields and regular feedbacks received from the students, faculty, alumni, concerned parents and the NAAC peer team from major inputs for the institution The Academic Council (AC) and IQAC provide institutional support for analyzing the inputs and helping in developing a tentative plan for a given calendar year. Then, the Principal's office recommends adoption of new action plans and programmes regarding academic and infrastructure development of the institution. However, the action plans and programmes are subject to review and approval of the Governing Body (GB), Academic Council (AC) and Finance Committee of the college for final execution as well as implementation.

The teachers are actively involved in the decision making process. The Heads of the Departments hold periodic meetings amongst various faculties and recommendations of the meetings are conveyed to the Principal of the institution. Sometimes they hold direct meetings with the Head of the Institution to arrive at major decisions requiring immediate and effective implementation.

The Administrators form the executive component of the planning process. They convey decisions and plans through formal communication and maintain vigilance over the implementation of such plans and decisions.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The powers and functions of the authority and staff of the college have been clearly enumerated to ensure effective decentralization. While principal commands and instructions are generated at the Principal's office, careful attention and consideration are given to the views and suggestions of grass root bodies which help in arriving at final decision in overall aspects of the institution. The three main constituent units: Administrative (GB), Academic and Finance Committees usually implement decisions arrived at the combined meetings of the Principal's office, Staff and faculty members. The overall administrative, academic and financial activities are subject to review by the Academic council, the Principal's office and

an Audit Committee to maintain due transparency and accountability in the functioning of the institution.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The strategic plan of college has been generally implemented keeping in view the vision and mission of the institution. The academic and administrative policies are formulated and implemented with due consideration of the overall requirements as well as areas of improvement as recognised and suggested by the visiting Peer Teams and stakeholders of the college. The perspective plan as such involves all the essential NAAC parameters: Curriculum and its delivery, Teaching and Learning, Research and Extension, Infrastructural facilities, Student Support and Progression, Internal Quality Assurance Activities, Governance and Institutional Values and Practices.

All the major organisational bodies and committees are engaged in the plan assessment and implementation activities and a host of meetings and discussions generally take place during a calendar year. The deployment of action plan in various spheres can be enumerated as under:

1. The Construction Committee and Purchase Committee in overall charge of the infrastructural affairs of the college consist of both the senior teacher members as well as management members of the college. They actively participated in all the meetings conducted by the Principal for deliberation and taking resolutions on areas of improvement.
2. The Principal regularly convened meetings with the Academic Council consisting of the HoDs of the departments as well as the Academic and Administrative vice Principals to take stock of the academic affairs and students' progress in the teaching learning process.
3. The Research Committee of the college has helped many faculty members in undertaking Research Projects and prevailing upon the management to enhance and upgrade research facilities and laboratory facilities of the college.
4. The publication cell of the college publishes two annual research publications named 'Reflection' and 'New Horizon' for the Teachers and Students respectively to enhance academic activities of the college.
5. The management of the college roped in the service of the Information and Career Guidance to establish sustained tie ups with outside institutions to organise faculty development programmes and also ran two successful recruitment drives for the students.
6. The college effectively ran certificate and add on courses for skill enhancement of students like Fishery, NGO management and Data Computation along with the regular skill enhancement courses on Human Rights and Environmental Studies.
7. The college has entered into major academic collaboration with other colleges and academic institutions to foster academic ties and exchange of knowledge and information between stakeholders from both ends.

8. The college has involved its committed faculty members to effectively run three major Open and Distance learning institutions in the campus: IGNOU, Krishnakanta Handique Open State University and DODL, Dibrugarh University and in the last five years, more than 5000 students graduated from these extended academic facilities of the college.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

In respect of organizational structure, the principal is the highest authority to look after the administrative and academic affairs of the college. Next to the principal the two Vice Principals of the college are held responsible for the above mentioned matters. All the heads of the departments are responsible for academic matters of their respective departments.

Governing Body of the college is the supreme body to look after the administrative matters of the college. The Governing Body consists of a President, a Secretary, Two University nominated members, three Govt. nominated members one of which is a lady, two guardian members, one donor member, two teacher members, one non teaching member and the Vice principals who are members by virtue of their office. Generally Principal of the college is Secretary of the Governing Body.

As far as the academic matters of the college are concerned the Principal is assisted by the Academic council which is formed by all heads of the department and the President is Principal of the college. This council helps the principal in preparing of college prospectus and class routine of the college. The council also prepares admission and examination schedules. It schedules dates for various college functions.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The co-operative thrift society of the college functioned effectively in regard of providing ease of access and adequate opportunity towards grant of financial loan and security for the faculty and staff up to the year 2020. This Consumer Cooperative Society termed as “Thrift Society” was operated on its own terms and conditions of credit which better suited the needs of the members. The institution also possessed a “Distress fund” in order to cater to the emergency needs of the college community till the year 2017. Moreover, the college unit of Assam College Teachers’ Association keeps close touch with individual’s faculty members to take care of their daily need and aspirations. Both the funds facilitated easy loan disbursement mechanism for the Teachers and Office Staff members at minimum rate of interest which were helpful in addressing many of the existential financial problems of the employees.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	1	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 20.75

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	15	17	5	9

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The IQAC calls for a meeting among the Heads of The Departments to prepare a bilingual feedback format as per NAAC format guidelines with small modifications suited to the institution. This performance appraisal system is available only for teaching staff and is taken on:

Questionnaire 2: Students Feedback on teacher

Questionnaire 3: Students overall evaluation of the programme and teacher

Teacher members are selected randomly from the departments as supervisors to carry out feedback interchangeably across the departments. The feedback forms are distributed among the students in the presence of the supervisor and the collected fill up formats are then submitted to the Head of the Institution. The feedback forms are then handed over to an External Evaluator who derived the average feedback value for the institution. The individual feedback report is then handed over to the respective departments while both the individual and departmental feedback reports were submitted to the IQAC for necessary perusal and information. The Heads of the departments are then invited by the Head of the institution and consulted for adopting necessary remedial measures to deal with shortcomings, whatever is found in the feedback report.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audit:

The college authority regularly conducts internal audit to ensure financial propriety in various transactions and utilization of grants in the college. It is a constant process and the authority ie., the Principal and Accountant of the college carry out the primary stage of the audit for each and every financial transactions of the college.

- The Coordinators, Teachers-In-Charge and Officer-in-Charge of the various cells and committees closely monitor every income and expenditures incurred and scrutinize the records of transactions before they are submitted to Accountant of the college.
- The Accountant initially scrutinizes and verifies the financial data and sends them to Principal for getting his stamps of approval confirming authenticity and correctness of the submissions.

- The Purchase Committee of the college includes both office staff and teacher members. The committee members go through the quotations invited from private vendors and resolutions are taken on purchases after following and affirming due procedure on record.
- The officials of the Assistant Director of Audit (Local Fund), Govt. of Assam visit the college periodically and carry out the internal govt. audit of submitted records of receipts and expenditures of respective financial years.
- Like in the case of UGC approved HEIs, the college authority makes regular submissions of audited statements of receipts and expenditures and Utilization Certificates to the UGC (NERO) office Guwahati.

External Audit:

The external audit of the college is carried out by visiting officials of the Comptroller and Auditor General (CAG) Office, Guwahati. The Accession Register, Stock Register, Purchase Register, UGC Utilization Certificates, all the bills and vouchers of the revenue expenditures of corresponding periods are carried out by the CAG office of the state.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

The college is a government aided institution, provincialized by the state government. The chief source of fund is the UGC, government and its various agencies. The institution does not have a distinctive financial policy of its own for resource mobilization. Because a major share of its economic resources is received in the form of UG and PG grants from the UGC and government. The institution has been acknowledged as a “College with Potential for Excellence” (CPE) for the second consecutive time, it continues to receive CPE grant. Over the years the morale of the institution has got a major boost from its faculty members who took up various research projects in collaboration with different agencies like UGC, DST, CSIR, DBT, ICSSR, etc. Numerous funds have been mobilized as part of this as a major economic source.

- Many of the members of our faculty avail themselves of Major and Minor projects offered by the UGC. The college has been at the forefront in receiving its RUSA share for various activities. Certain fees charged as per the university and government norms from students of various granted and self-financed courses are utilized for remuneration and infrastructural maintenance.
- The college has three specific Board and Committees for institutionalisation of strategies and their implementation for optimum utilisation of resources i.e. Planning Board, Building Construction Committee and Project Monitoring Unit(RUSA). Their meetings and activities constitute the core of the decisionmaking process in this context.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC undertook many reformative and suggestive measures to boost research atmosphere and academic environment of the college and a Research Cell was established in the college. The ‘Research Committee’ which renders due intimation of communication from UGC and all other research organizations on fellowship and other research facilities. The Academic Council (AC) closely monitors research activities of the teachers and takes up necessary decisions which are communicated to the Principal of the College. The Heads of the Departments keep in individual touch with the Research Committee in order to update necessary information on UGC and government grants meant for research activities. The management has shown enthusiasm in equitable distribution of funds received from government departments like DST amongst the beneficiary departments.

Two annual publications named ‘Reflection’ for teachers and ‘New Horizon’ for students were introduced to be brought out under the aegis of the publication cell of the college. There is active collaboration amongst the teachers for dissemination of departmental research articles and publications outputs which in turn inspire them. The management grants necessary impetus for teachers so as to facilitate their engagement in these activities without ignoring the students’ participation of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC of the college functions as the apex body for assurance of quality education and its primary function is to monitor the teaching learning process and operation of methodologies; thus it plays an instrumental role in ascertaining academic quality and efficiency in tune with the vision and mission of NAAC. The IQAC mainly performs its role through the following modes of implementation:

1. **Formation and monitoring of various cells:** The IQAC has formed 13 cells under it to look after the academic, co-curricular and extra-curricular activities of the college and these cells regularly report to the IQAC regarding progress in implementation of various programmes and activities entrusted to them respectively.

1. **Participation in Policy formulation and Decision making process:** The IQAC works in tandem with the Office of the Principal to take part in the making and implementation of policies in areas such as analysis of academic performance of students, proposals of research projects, curriculum implementation and use of ICT-related pedagogical methodologies. This apex quality assuring body gives productive feedback to the Academic Council through the Head of the Institution and in direct interface between the IQAC and Departments and Cells for ensuring the application of incremental measures for internal quality enhancement. Moreover, the IQAC Coordinator participates as an advisory member in each and every meetings of the Construction Committee, Purchase Committee and other Committees of transitory nature and it enables the IQAC Coordinator to keep a tab on all kinds of activities as well.
2. **Ensuring Programme and Course Outcomes:** The IQAC is deeply involved in the implementation of the curriculum and delivery of curriculum goals aimed at the students. The cell conducts orientation programmes for students, prepares the college prospectus, academic calendar and monitors the preparation of college routine so that the college curriculum retains synchronization with the affiliating university curriculum and accordingly pedagogical programmes attain their goals in a given academic calendar year. Secondly, the cell particularly ensures that the ICT- enabled classrooms function effectively, add-on courses are delivered intensively and skill

oriented courses are administered to maximum learners as beneficiaries of the programmes.

3. **Annual Appraisal of Teachers:** This is one of the primary functions of the IQAC and the cells executes annual appraisal of teachers through students' feedback mechanism to ensure an objective assessment of the institutional performance in academics and co-curricular activities. Each individual feedback is communicated to the individual teachers by the Head of the institution and the Departmental HoDs are asked to undertake ameliorative or suggested measures regarding the same.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Keeping in tune with the UGC instruction and prescribed procedure, the college has been sensitive towards women issues, both inside and outside the campus and therefore tries to impart gender sensitivity among major stakeholders of the college. Some of the associations for gender sensitivity are 'Prateeti', the college Women's Forum, Anti-Ragging cell, Gender Sensitisation Committee against Sexual Harassment.

1. 'Prateeti', the Women's Forum-- Prateeti is an active Women's Cell, constituted by women faculty members, and it conducts various gender sensitization programmes along with other extension activities throughout the year.
2. Gender Sensitisation Cell – As a mechanism for redressing the grievances of its stakeholders to ensure gender equity upon universal norms, a Gender Sensitisation Cell has been set up with a total of 9 members: Principal as Advisor, Vice Principal (Administration) as Coordinator, two faculty members, one office staff employee, two student members, one governing body member and one practicing lawyer as the legal member.
3. Corporate Affairs: The College has a strong tradition of promoting the participation of women students in intra and inter-institutional competitions and cultural activities. The office staff of the college receives specific instruction on helping female students to avail themselves of the various scholarships offered by the State, Central governments and other agencies.
4. Common Room: A dedicated common room for female students with leisure amenities has been available for girls' students. Female students have access to the room between the class hours. The Common room exclusively meant for female students has been equipped with with necessary first aid and it operates under a female student-in charge who is also an executive of the college students' union.
5. Girls' Hostel -The separate Girls' Hostel for around 200 students has withstood the test of time since its inception and the fact that not a single untoward incident has been reported in its long history bears testimony of the strong tradition of giving high importance to the safety and security of the girls' student. The hostel at present operates under a lady warden and one teacher in charge as supervisor.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation

measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college has created and constructed the following facilities for disposal and management of institutional waste: degradable and non degradable:

1. Solid Waste management
2. Liquid Waste Management
3. Hazardous Chemicals Waste Management

- The college has a concrete tank facility solid waste disposal and management adjacent to the department of Zoology which regularly serves as an outlet for such wastes of the college, particularly the science departments.
- The department of Chemistry has a concrete ground facility of drainage for liquid waste disposal and management adjacent to the department which is essential for as an outlet for such wastes of the science departments.
- The department of Chemistry disposes a significant amount of Chemicals waste after practical classes and uses the drainage and concrete storage facility adjacent to the department.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

‘Knowledge gives humility’. Every major activity of the college is undertaken keeping with the long-cherished ideals that essentially characterized the heritage of Indian culture and tradition. Ever since the institution came into existence, the fraternity of D.R. College has been in tune with the human endeavour of cultivating a genuine academic zeal, upholding moral justice and disseminating the values of social justice to the community of the region of Golaghat district and its adjacent areas. The college fraternity has shown strong commitment towards principles of national integration, social justice, secularism, a democratic way of life, the creation of a scientific temperament for finding solutions to the eternal socio-economic and cultural problems in another major thrust. The college adopts measures in tandem with the aims of achieving academic excellence, transforming the society through dissemination of knowledge and generating scientific temperament in the local community in particular and the region in general. Different active cells of the college adopts several measures like arrangement of various awareness camps, seminars, workshops etc. to make the students and the society aware of the institution’s traditions and value orientation, to abolish prejudices, superstitions etc. and to generate a scientific temperament. Four cells of

the college, NSS, NCC, Students' Activity Cell, Extension and Community Activity Cell play the catalytic roles in this regard.

We endeavour to make the institution a centre of professional excellence which can serve the society and the nation in a better way in keeping up with the modern and changing needs of time. The institution, therefore, sees to it that the concerned stakeholders like learners, teachers and staff are constantly engaged in serving the perennial urge of the college; that is, the highest good of all and for all.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Both the vision and mission of the institution resonate well with the fundamental rights and duties enshrined in the Constitution of India. The co-curricular and extracurricular activities of the institution ensure it that its stakeholders remain truthful to the essential constitutional values like liberty, equality and fraternity.

Democratic values are deeply adhered to in regard of activities of the bodies of the college like Governing Body, Academic Council, IQAC, Office Staff, Students' Union, Teachers' Association etc. This gives the students a foretaste of the most important process of any democracy.

The curriculum of the institution is prepared and designed by the affiliating University and the syllabi of different courses and programmes offered consist of courses relevant to the Constitution of India. The various courses and programmes offered under the department of Political Science invariably include relevant areas like the Indian Constitution, Indian history and Philosophy, Human Rights etc. The institution is run on the constitutional principles of equality and fraternity. The Common English Course offered during the fourth semester was titled *Understanding India: Reflections on Indian Polity, Secularism and Sustainable Development*. The Political Science department offers Human Rights as its Open Course in the fifth semester of the UG programme under the semester system. As per the UGC directive all the disciplines in the college offer a course on *Environmental Studies (SEC) and Human Rights (SEC)*.

Annual Admissions to the regular undergraduate programmes have been based on open merit system while ensuring different reservation quotas affirming the principles of justice and equity. Various meetings are held at the behest of the Principal and college cells from time to time to make the functioning of the college smooth and democratic. Along with regular tutorial classes, the college teachers maintain sustained contacts with the students through social media apps like whats app, google meets and zoom which

facilitates individual attention of the students by the teachers.

Prateeti, the women forum of the college perennially functions in the college to bring about sensitization and awareness on gender equality and harassment of the opposite sexes. Time and again, other social issues and extension programmes are regularly taken up by the women forum to lead the institution in the nearby and far flung rural areas and among the disadvantaged communities.

As per government directives in keeping with the national duties, the faculty members are directly involved as appointed officials in the electoral franchise i.e. general elections to the parliament and state legislative assembly in various capacities.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college takes utmost care to uphold nationalist, democratic, secular and patriotic values envisioned in the constitution of India. In order to instil these values in the students the college observes days of national importance with due reverence and care. The institution is particular about the unifying spirit of these observations which transcend religious, caste, class and regional barriers.

World Environment Day

In concurrence with the institutions green protocol, the college observes this day on 5th of June annually spreading the message of an eco-friendly existence. The college authority ensures that plantation

programmes take place in and around the campus. The NCC and NSS organize the World Environment Day's observance by conducting rallies and programmes by spreading social messages and conducting awareness campaigns outside the campus in various places of the district to affirm the socio-environmental ethics of the college.

National Science Day

National Science Day is celebrated on 28th of February every year with a day long programme and it involves both teachers and students along with various renowned resource persons of numerous fields of science. Apart from invited lectures, students from each department of science stream also presents seminar papers.

Constitution day

Constitution days are observed under the aegis of the Department of Political Science to arouse consciousness and vigilance about the polity among the students who are tomorrow's citizens.

Republic Day

It is observed with due reverence on the 15th of August every year. The flag hoisting ceremony is followed by the Principal's message emphasizing patriotism and national integrity. A parade by NCC is performed.

Teachers' Day

Department wise Teachers' Day celebration is held uniquely on 5th of September every year. Students present the teachers with gifts and meaningful messages are conveyed in departmental meetings held to observe the event.

International Yoga Day

The college regularly celebrates yoga day on 21st of June under the aegis of the College Yoga Centre and NSS and teachers and students actively take part in celebration under the professional supervision of trained Yoga professionals in a day long programme.

Swacch Bharat Abhiyan

The NSS cadres of the college undertake a weeklong cleanliness drive under swacch bharat abhiyan in the month of June every year involving teachers, students and non-teaching staff, both inside and outside the college, particularly in the urban and sub urban areas of the district.

World Glucoma Week

The Health and Hygiene Cell of the college, in collaboration with the District Health Society NPCB organizes free eye checkup camps at college premises and generally involves professional ophthalmologists of the college.

Blood Donation camps

The college has a Health and Hygiene Centre to inspire students willing to donate blood which is of great help to the patients admitted in the nearby hospitals. The college authority works in close collaboration with the District Hospital authority to organize blood camps in the campus from time to time.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

NSS Programmes

NSS stands out as one of the most active cells of the college which is credited with many achievements of the college in terms of social outreach campaigns, keeping in tune with the mission. The NSS makes relentless efforts to spread its welfare oriented messages across communities of the home district. It regularly organizes special camps with at least 23 nos. of permanent volunteers in various activities at college premises as well as in places in the home district of Golaghat. Some of its notable activities during the last five years can be mentioned as under:

1. Cleanliness drive in Wildlife sanctuary: NSS volunteers sanitized the wildlife corridor in wildlife sanctuary where they collect bags of plastics and bottles from the forest.
2. Awareness on menstrual hygiene: NSS organized an Awareness program on Menstrual hygiene in villages and tea estate communities where they demonstrated audio visually about the cares to be taken during menstruation and also distributed sanitary pads among girls.
3. Cleanliness drive, at the college premises, particularly the spaces between various departments.
4. Plantation drive: NSS volunteers participated in plantation drives in nearby villages.
5. Childrens' day celebration at orphanages: The cell observed the Childrens' day at Handicapped Orphanage School in Bokakhat town where they contributed for mid-day meal and distributed blankets among students.
6. Food distribution drive for street children: NSS volunteers participated in food distribution drives among the street children in Golaghat town.
7. Cleanliness drive at Golaghat general field: NSS volunteers cleaned the Golaghat General Field

where the collected plastic trashes.

8. Covid pandemic initiatives: During the pandemic period, NSS volunteers conducted cleanliness drive from in Tiniali and distributed masks and undertook Covid awareness drive among street vendors and others.

NCC Activities

The D.R. College unit of 12-Assam (I) Coy NCC forms an integral part of the college with a total strength of 100 cadets and the cell usually extends out its extensive service for in all round growth of college students and their capacity enhancement in college activism among the stakeholders of the college. Notably, various functions and drill practices provide the cell a congenial platform in terms of undertaking certain activities such as blood donation, tree plantation, cycle rally, awareness camps etc. During the five years, it undertook numerous activities:

- In the year 2016, the NCC cadets of D.R. College participated in a total of 11 NCC camps in different states like Madhya Pradesh, Rajasthan, Tripura and Assam.
- Notable social services undertaken by the D.R. College unit of 12-Assam (I) Coy NCC in the year 2016 include Blood Donation camps, celebration of World Environment Day, Swachh Week and Cycle Expedition involving a maximum total of 60 cadets.
- In the year 2016, 3 Nos. of cadets successfully passed out in the “C” Certificate examination and a number of 12 cadets passed out in the “B” certificate examination.
- In the year 2017, the D.R. College unit of 12-Assam (I) Coy NCC conducted an awareness programme on road safety and traffic rules on the occasion of Nagrik Jagruk Saptah in collaboration with D.R. College Students’ Union and District Transport Office, Golaghat on 16th October, 2017.
- In the year 2018, the cadets of D.R. College has so far participated in one (1) NCC camp in the home district itself. Details of the social service undertaken by the D.R. College unit of 12-Assam (I) Coy NCC in the year 2018 include Cleanliness Drives as part of its Swachh Bharat Abhiyan.
- During 2020-21 the NCC cadets participated in a number of Cleanliness Drives in the the college campus, hometown of Golaghat and the nearby areas of the college.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college earmarks the sector of infrastructure and teaching learning facilities as one of the most distinctive priorities for improvement and innovation and has accordingly utilised CPE and other Government financial grants to achieve the same. The major improved infrastructural and learning facilities can be mentioned as under:

- **Improvement of class room and laboratory facilities in Arts and Science departments**

The college has provided eco friendly green boards and white marker boards in place of traditional black board & chalk pencils. We have acquired more new and latest equipments for the science departments in the last five years.

Improvement of library automation system and e-learning resource:

As of date, the Central library has 10 nos. Of computers, a collection of above 38,000 nos. of Printed Books (Textbooks + Reference Books) out of which more than 17,000 books have been entered in the SOUL 2.0 Database, more than 35 Nos. of Printed Journals, 20 Nos. of Magazines and Periodicals, above 10 nos. of regional and national newspapers.

The Automation process of the Library underwent at a very steady pace.

As far as the development of the ICT Tools is concerned, the following are the acquisitions of the Central Library of D.R. College.

1. Server for SOUL 2.0 software: 2. Server for Digital Library: 3. Software for Digital Library: 4. Book Eye Scanner for Digital Library: 5. RFID Software and Hardware: 6. Barcode Printer with Software and Barcode Scanner: 7. Lease Line Internet Service: 8. Printers: 9. Display rack, Almira, book self, news paper stand etc.

Development of e-resources and inflibnet facility

The users of the college have access to more than 1,00,000 E-Books and more than 4000 E-journals at the E-Resource Centre at the Library which is available through the N-List Programme of INFLIBNET. Besides, the college has also subscribed to more than one lakh paid online E-Resources which can be accessed at the E-Library (named, Bibliophilia Café) of the College; it was established by entering into an MOU with a Private Party, KBS Publications, Guwahati. There are 17 computers are needed in this section of the Library.

- **Up-gradation of language lab, computer lab, seminar, conference hall of the college:**

Purchasing advanced software for language lab: The existing language lab of the college has got a new lease of life with the purchase of software as the college authority renewed its thrust keeping in view the NEP targets of skill enhancement in Indian Languages and communicative skills.

Latest computer system for existing computer lab: The management provides due emphasis upon the constant up gradation and modification in the field of computer hardware and software devices. Some of the software are original OS, Antivirus, Office package, etc.

Setting up Biotech Hub and Bio-informatics lab for Botany, Zoology and Bio-technology and:

The existing Biotech hub has been especially helpful in creating research works and trained manpower and has added to the conventional curriculum of the science departments. Bioinformatics lab has been particularly helpful for practical classes under experts' guidance on certain subject matters of major students of the three departments. Moreover, it is expected to help in the completion and up gradation of ongoing and upcoming research projects of the individual teachers of the departments.

Setting up ICT enabled digital Classrooms and Conference Halls

At present, the college has a Central Conference Hall, one Video Conference Hall and two state of the art Digital Conference Halls, one each for Science and Arts sections that have strengthened regular discussion forums, meetings as well as seminars and workshops of the college. There are 15 nos. of multimedia digital class rooms for all the 15 UG departments provide immense benefit to the students Equipments such as Digital power lectern, motor able projection screen, HD short throw projector, 3D projector etc. have been duly installed to facilitate state of the art interaction in seminars, discussions, workshops and conferences.

- **Up-gradation of lab facility for doing more research works in science departments.**

The Science departments of the college has established separate laboratory for research with fund received from UGC under minor research project. The management provided Portable FTIR, Research Centrifuge Machine with up to 15000 rpm speed, Electronic Balance (up to four digits after decimal), Oil free heavy pump with pressure control, Heating Mantle (4No's), Double Beam Spectrophotometer, Thickness Monitor etc.

Installation of solar power mechanism in the campus.

To reduce thermal and hydro electricity use, we set up solar energy mechanism in our college premises. By adopting solar power mechanism, we have taken advantage of the MNER-GOI facility of subsidy @ 90%

of the total establishment cost for 100KWp solar renewable energy PV power plant.

- **Installation of acoustic sound system in the auditorium.**

Our college has a big auditorium with about 700 seating capacity. The construction of the auditorium was started during the Silver Jubilee Celebration 1974-75 and was renovated to some extent during the Golden Jubilee celebration with fund received from public and MPLAD fund. The college modernized audio system of the auditorium during plan period and upgraded the existing auditorium into a state of the art auditorium for the college which now occupies a central place in conduct of important cultural and academic events.

- **Facilities for the specially abled students.**
- Proper and necessary facilities have been constructed, particularly ramps, toilets, entry paths in the campus to ensure equal access and opportunity for such learners in the campus.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college had applied for accreditation of Autonomous Status in the in the year 2016 and got approval in the same year, but it was put under suspended animation due to the expiry of the valid period of NAAC accreditation in the same year. The college is going to celebrate its platinum jubilee year(75 years) in 2024 and expects to attain this long cherished goal within a definite period of time.

Concluding Remarks :

The founding fathers of the college, most of whom were some prominent local leaders of the freedom struggle, were erudite enough to take advantage of the flourishing perspective of liberal and scientific education aimed at the building up of scientific temperament among the population which would enable the natives to keep pace with the advancement of academic grandeur of a newly emerging nation like India in the coming years. It is hoped that the stakeholders of the institution will be able to leverage the benefits of the NEP policies by enriching the existing teaching learning process to achieve the prescribed vision and mission of the institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : As per supporting document provided by HEI</p>																																								
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>875</td> <td>750</td> <td>737</td> <td>700</td> <td>733</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>906</td> <td>740</td> <td>737</td> <td>700</td> <td>733</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>885</td> <td>780</td> <td>710</td> <td>710</td> <td>710</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>906</td> <td>773</td> <td>706</td> <td>706</td> <td>706</td> </tr> </tbody> </table> <p>Remark : As per supporting document.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	875	750	737	700	733	2020-21	2019-20	2018-19	2017-18	2016-17	906	740	737	700	733	2020-21	2019-20	2018-19	2017-18	2016-17	885	780	710	710	710	2020-21	2019-20	2018-19	2017-18	2016-17	906	773	706	706	706
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3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology,</p>																																								

Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	1	3	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	1	3	1

Remark : Please provide separated detailed report for each program. Combined report is not acceptable.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	10	12	3	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	5	9	3	7

Remark : DVV has excluded days activities.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
305	329	400	150	343

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

219	138	245	150	293
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Remark : DVV has made the changes as per 3.4.3

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per supporting provided by HEI

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Input updated on pro rata basis as per supporting provided by HEI

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2560	416	16	311	292

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1772	416	16	311	292

Remark : As per supporting document.

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D. 1 of the above

Remark : As per supporting document.

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per supporting document.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>233</td> <td>195</td> <td>208</td> <td>159</td> <td>162</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>434</td> <td>407</td> <td>378</td> <td>378</td> <td>378</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	233	195	208	159	162	2020-21	2019-20	2018-19	2017-18	2016-17	434	407	378	378	378
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2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1772</td> <td>1840</td> <td>1883</td> <td>1570</td> <td>1615</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1772	1840	1883	1570	1615	2020-21	2019-20	2018-19	2017-18	2016-17					
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2020-21	2019-20	2018-19	2017-18	2016-17																	

1815	1814	1675	1635	1667
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2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
453	495	455	566	465

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
492	568	562	580	524

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
60	60	60	60	60

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48	48	48	48	48